

WASHTENAW COUNTY TRIAL COURT	EFFECTIVE DATE: 1/13 /14	PAGE: 1 of 1
	POLICY/PROCEDURE	SUPERSEDES: 2/20/12
SUBJECT: Filing of Judge's Copies in Domestic Relations and Civil Cases		

I. Purpose: To Ensure Compliance with MCR 2.119(A)(2)

II. Definitions: N/A

III. Policy/Procedure: Filing of Judge's Copies in Domestic Relations and Civil Cases / Scheduling

IV. Forms Used: N/A

In order to ensure compliance with MCR 2.119 (A)(2) , and to ensure that judges have received sufficient time to adequately review all submitted documents prior to motions being heard in open court, the Washtenaw County Trial Court is enacting the following policy effective February 20, 2012 for all Motions and Answers to Motions in domestic relations and civil cases.

Whenever a party or attorney files a Motion, or Answer to a Motion, they MUST provide a stamped "Judge's Copy" of the filing at the time the document is submitted to the court. Court staff will deliver the "Judge's Copy" to the judges of the Court. No Motion, or answer to a Motion, will be accepted for filing in a Domestic Relations or Civil case unless a stamped "Judges Copy" is provided at the time the document is submitted to the court for filing. This policy applies to motions received via mail or in person (the Washtenaw County Trial Court does not accept filing by facsimile). Any Motion, or Answer to a Motion, that is not in compliance with this policy will be returned to the presenter/sender and will not be considered filed.

DATE: 1/08/14

SIGNATURE: Daniel Dwyer