

Washtenaw County Trial Court International Adoption Checklist

Washtenaw County Juvenile Court
Adoption Unit
101 E Huron – PO Box 8645
Ann Arbor, MI 48107-8645
(734) 222-6938

Adoptee's Name:	Attorney:
Adoptive Family Name:	Age of Adoptee:

The following items are required with the submission of your petition.

- Adoption Petition (PCA 301), signed and dated by all petitioners
- Copy of Child's Birth Certificate or Verification
- FIA 3005
- Petitioner's Verified Accounting – (PCA 347)
- Attorney Statement of Services – (PCA 345)
- Consent to Adoption, Signed and Notarized by Court/Agency with Authority (PCA 309)
- Application to Establish Delayed Registration of Foreign Birth (DCH-0855)
- Notice of Right to Employ Counsel, signed by petitioners
- Copy of Petitioners' Marriage Certificate, if applicable
- Copies of all Final Judgments of Divorce for Both Petitioners, if applicable
- Washtenaw County Trial Court Adoption Face Sheet
- Filing fee payable to WCTC
- Child Evaluation/Birth Family Information (Identifying and Non-Identifying Information)
- Adoptive Home Study (Original and any Addenda)
- Health Report for Adoptee completed within the past 12 months
- Health Report for Petitioner(s) completed within the past 12 months
- Agency Statement of Adoptive Family's Receipt of Non-Identifying Information
- Copy of Driver's License or State ID for each Petitioner

The Arrival Notice will need to be submitted prior to any orders being signed.

Link to SCAO Forms: [Numerical Index of Approved Adoption Court Forms](#)

Link to Washtenaw County Trial Court Adoption Forms: [Local Adoption Forms](#)